

# AUDIT AND STANDARDS COMMITTEE

Thursday, 19th July, 2018  
6.30 pm





# AUDIT AND STANDARDS COMMITTEE

## BURNLEY TOWN HALL

Thursday, 19th July, 2018 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings).

### AGENDA

**1) Apologies**

To receive any apologies for absence.

**2) Minutes**

5 - 8

To approve as a correct record the minutes of the previous meeting.

**3) Additional Items of Business**

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

**4) Declarations of Interest**

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

**5) Exclusion of the Public**

To determine during which items, if any, the public are to be excluded from the meeting.

**6) Public Question Time**

To consider questions, statements or petitions from Members of the Public.

### PUBLIC ITEMS

<b>7) Annual Governance Statement</b>	9 - 20
To present the completed signed Annual Governance Statement 2017/18.	
<b>8) Annual Accounts 2017/18</b>	21 - 146
To present the Council's audited Statement of Accounts for 2017/18, to obtain the formal approval of the Committee to the audited accounts, and to ask that they be signed by the chair of the Committee.	
To approve the letter of representation from the Head of Finance & Property to Grant Thornton (the external auditors) and to ask that it be signed by the chair of the Committee; and	
To inform the Committee of the audit findings.	
<b>9) Internal Audit Opinion 2017/18</b>	147 - 156
To provide members with a report on the governance of the Strategic Partner during 2017/18.	
<b>10) Governance of Strategic Partner 2017 18</b>	157 - 160
To provide members with a report on the governance of the Strategic Partner during 2017/18.	
<b>11) Padiham Town Council Report</b>	161 - 164
To report to members on enquires made with Padiham Town Council	
<b>12) Code of Conduct Review</b>	165 - 178
To report on the recommendations of a review of section 5.1 of the Council's Code of Conduct: Complaints Procedure Guidance in relation to arrangements for dealing with complaints about Council members.	
<b>13) Work Programme</b>	179 - 180
To consider the Work Programme for the current year.	

## **MEMBERSHIP OF COMMITTEE**

### **Councillors**

Councillor Paul Campbell (Chair)  
 Councillor Joanne Greenwood (Vice-Chair)  
 Councillor Tom Commis  
 Councillor Dale Ferrier  
 Councillor Anne Kelly

Councillor Neil Mottershead  
 Councillor Ann Royle  
 Councillor Andrew Tatchell  
 Councillor Mark Townsend

### **Co-opted Members**

Colin Crowther, Burnley College  
 Louise Gaskell, East Lancashire Chamber of Commerce  
 Councillor Kathryn Haworth, Habergham Eaves Parish Council  
 Councillor Gill Smith, Cliviger Parish

### **External Auditor**

Marianne Dixon, Grant Thornton - External Auditor  
 Mark Heap, Grant Thornton

Council

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